

SPECIFIED JOURNEY DETAILS FORM (Bus transport – to/from Russell Island-Macleay Island)

Method A:

The Russell Island bus collects passengers at their designated pick up/drop off point on Russell +Island bus route between approx 7.30 - 8.10am and take them to the Russell Island Jetty on High street where they will board the Ferry with a qualified staff member from Bay Island Early Learning & Care at 8.15am, arriving at Macleay Island Jetty on Brighton Road at 8.33am, taking approximately 18 minutes. The Macleay Island bus will meet the ferry and transit passengers to the service, reaching Bay Island Early Learning and Care at approximately 8.48am. In the afternoon the journey will be in reverse arriving at the Macleay Island jetty at approximately 3.00pm boarding the ferry to Russell Island with a qualified staff member from Bay Island Early Learning & Care arriving 3.11pm. Passengers will then be dropped off at their designated drop off point on the Russell Island Bus route between approx 3.15 - 3.45pm.

Method B:

The Russell Island bus will collect passengers at their designated pick up/drop off point on Russell Island between approx 8.20 - 9.10am and take them to the Russell Island Jetty on High street where they will remain on the bus, as it boards the Vehicle Ferry at approx 9.15am and travel to Macleay Island arriving at 9.35am. The bus will disembark reaching Bay Island Early Learning and Care at approximately 9.50am. In the afternoon the journey will be in reverse arriving at the Macleay Island jetty at approximately 2.55pm where the bus will board the vehicle barge and arrive at Russell Island Jetty approx 3.20pm. Passengers will then be dropped off at their designated drop off point travelling the Russell Island Bus route between approx 3.25-4.00pm.

The courtesy bus has a mobile phone, first aid kit and authorised contact numbers for all children being transported. The maximum number of passengers is 11.

The Bay Island Early Learning & Care courtesy bus is fitted with appropriate child safety restraints as per the Queensland Department of Transport legislation.

For a copy of the information pack regarding the Australian Standard restraints fitted in the bus please contact Administration

Russell Island Courtesy bus mobile: 0447 041 113

Bay Island Early Learning and Care: 3409 4433

Parent Initials _____

TO AND FROM MACLEAY ISLAND - RUSSELL ISLAND BUS CONNECTION

I, _____ hereby give my permission until further notice for my child/children _____ to be transported by the Bay Island Early Learning & Care Courtesy Bus Method A & B :

Method A Bus pick up and ferry escort

Method B Bus pick up and transport via the Vehicle ferry

I give my permission for a Bay Island Early Learning and Care Educator to sign my child/children in and out of the centre and into the care of a Bus Educator. My Child will be under the Bus Educators care during the transit to and from the service.

I have read, understand and will follow the information on page 1 of this permission form.

I will ensure that I have my child ready to board the bus at the agreed destination and times. I am aware that if I am running late in the morning, I will have to meet the courtesy bus at the barge prior to the courtesy bus boarding at 9.10am For method A and at the passenger ferry prior to its departure at 8.15am.

I am aware that only the Child's Parents/Carer's and the Authorised Contacts that I have given permission for (listed below) are the only adults that can collect my child from the services courtesy bus. If I need to add or delete an Authorised Contact I will complete the form: Annual Update of enrolment and hand it back to the courtesy bus driver or administration staff.

	Name	Address	Phone number
Parent/Carer 1			
Parent/Carer 2			
Authorised Contact 1			
Authorised Contact 2			
Authorised Contact 3			

/ /

Name of Parent/Guardian

Signature of Parent/Guardian

Date

**** Administration Use Only ****

- Parent/ Caregiver and Authorised Contact Details have been added to & or been updated in Qkids
- Copy of the permission form placed In the Russell Island Bus Folder
- Administration Educator to sign once complete _____