

**ENR.006(f) Bay Island Early Learning & Care
SPECIFIED JOURNEY DETAILS FORM
(Bus transport – to from Private residence/Jetty & Centre)**

TO AND FROM MACLEAY ISLAND – PRIVATE RESIDENT/JETTY & CENTRE CONNECTION

The Macleay Island bus will collect passengers at their designated pick up/drop off point and at the Macleay Island Jetty on Brighton Road.

The courtesy bus has a mobile phone, first aid kit and authorised contact numbers for all children being transported. The maximum amount of passengers is 11.

The Bay Island Early Learning & Care Courtesy Bus is fitted with appropriate child safety restraints as per the Queensland Department of Transport legislation.

For a copy of the information pack regarding the Australian Standard restraints fitted in the bus please contact Administration

METHOD A: Macleay Island Jetty Bus pick up is at 8.33am and Drop off 3.15pm or 4.00pm

METHOD B: Private Residence Pick up is between 8.30am & 9.30am & Drop off is between 3.15pm & 4.30

PRIVATE RESIDENCE PICK UP ADDRESS _____

I, _____ hereby give my permission until further notice for my child/children _____ to be transported by the Bay Island Early Learning & Care Courtesy Bus.

The bus will collect your child from the above address /or the Macleay Island Jetty at the prearranged time in the morning. The return journey in the afternoon will be in reverse.

I give my permission for a Bay Island Early Learning and Care Educator to sign my child/children in and out of the centre and into the care of a Bus Educator. My Child will be under the Bus Educators care during the transit to and from the service.

I have read, understand and will follow the information on page 1 of this permission form.

I will ensure that I have my child ready to board the bus at the agreed destination and times. I am aware that if I am running late in the morning I will have to make my own arrangements and bring my child/children to the centre.

I am aware that only the Child's Parents/Carer's and the Authorised Contacts that I have given permission for (listed below) are the only adults that can collect my child from the services courtesy bus. If I need to add or delete an Authorised Contact I will complete the form: Annual Update of enrolment and hand it back to the courtesy bus driver or administration staff.

	Name	Address	Phone number
Parent/Carer 1			
Parent/Carer 2			
Authorised Contact 1			
Authorised Contact 2			

Name _____ **Signature** _____ **Date** / /